RCTC PROGRAM PLAN

SUPERVISORY LEADERSHIP
Associate of Applied Science

I. MINNESOTA TRANSFER CURRICULUM (MnTC)/
GENERAL EDUCATION REQUIREMENTS..16 CREDITS
GOAL 1: WRITTEN AND ORAL COMMUNICATION ....…..…..7 CR
COMM 1114, Fundamentals of Speech, 3 cr
ENGL 1117, Reading and Writing Critically I, 4 cr

GOAL 4: MATHEMATICS/LOGICAL REASONING.................................…......3 CR
MATH 1111, Contemporary Concepts in Mathematics, 3 cr (**Recommended**)

GOAL 5: HISTORY AND THE SOCIAL AND BEHAVIORIAL SCIENCES …...….……..3 CR
ECON 1101, Introduction to Economics, 3 cr
ECON 2214, Principles of Economics: Micro, 4 cr
PSYC 1611, Psychology of Adjustment, 3 cr
PSYC 2618, General Psychology, 4 cr
SOC 1614, Introduction to Sociology, 3 cr

GOAL 6: HUMANITIES - THE ARTS, LITERATURE AND PHILOSOPHY …...….….…3 CR
Credits from MnTC Goal 6

II. PROGRAM CORE REQUIREMENTS..32 CREDITS
ACCT 1415, Budgeting for Decision Making, 3 cr
BUS 1307, Legal Issues for Supervisors, 3 cr
SMGT 1115, Strategies for Personal Leadership, 3 cr
SMGT 1125, Leadership Development and Ethics, 3 cr
SMGT 1137, Leading Innovation and Change, 3 cr
SMGT 1217, Foundations of Quality, 3 cr
SMGT 1221, Decision Making and Problem-Solving, 3 cr
SMGT 1225, Team Building and Facilitation Skills, 3 cr
SMGT 1327, Managing Employee Performance and Conflict, 3 cr
SMGT 1352, Recruitment, Retention and Employee Development, 4 cr
SMGT 1420, Documentation and Written Communication Skills for Supervisors, 1 cr

III. PROGRAM TECHNICAL REQUIREMENTS.................................…..………..….…12 CREDITS
AOP 2350, Microcomputer Business Applications, 3 cr
BUS 2232, Principles of Management, 3 cr
BUS 2235, Organizational Dynamics, 3 cr
BUS 2296, Business Internship, 3 cr

TOTAL ....60 CREDITS

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PROGRAM OUTCOMES:

Upon completion of the Supervisory Leadership program at RCTC, students will achieve the following outcomes:

- Select leadership and management skills needed to be an effective supervisor.
- Utilize interpersonal skills to build strong relationships between individuals, teams, and the organization as a whole.
- Practice critical thinking skills through decision-making, problem-solving, innovation, and continuous improvement activities.
- Apply appropriate employment law to supervisory actions such as recruitment, hiring, performance management, and documentation.
- Analyze financial data from a supervisory perspective to make business decisions.

ADDITIONAL NOTES:

PURPOSE: The Supervisory Leadership program is specifically designed to provide *employed* students with the skills necessary to be successful in a position of supervisory leadership. Students can benefit from this program by becoming qualified for advancement into a supervisory position, to enhance current skills for persons who are already supervising others, or for advancement into a position of greater responsibility and influence.

Students will have the opportunity to increase their skills in leadership, communications, team building, employee motivation, creative problem solving, performance management, coaching, managing priorities, building productive working relationships, conducting effective meetings, and many more supervisory leadership techniques and tools.

Organizations today are demanding higher levels of supervisory and leadership competence from their frontline leaders. The Supervisory Leadership Program can provide students with the supervisory expertise and leadership skill to meet those challenges.

This program is structured to allow students to remain employed while attending classes on a part-time basis. Classes are scheduled primarily at night and on weekends. Upon approval, students may transfer applicable transcripted course credits and/or experiential learning to satisfy required or elective program credits.

Revised: 02/08/2022
Implementation: Fall 2022